



Three Rivers Charter School

WWW.TRCSCHOOL.ORG

PHONE: (707) 964-1128

COLLEGE OF THE REDWOODS CAMPUS

1211 DEL MAR DRIVE

FORT BRAGG CA 95437



APPLICATION TO PROVIDE STUDENT TRANSPORTATION

Please print legibly

SECTION #1: Are you an employee of the Three Rivers Charter School ___ Yes ___ No
Employee's only _____ Initial here, if you will not be utilizing your personal vehicle to transport students.

Name as it appears on Driver's License: _____
D.O.B. _____ Driver's License Number: _____ Class: _____ Issuing State: _____ Expiration Date: _____
Mailing Address: _____ Daytime Phone: _____

SECTION #2: PRIVATE VEHICLE INFORMATION (you may only use the vehicle below to transport students) (Vehicle may not be designed or maintained to transport more than 9 passengers)

Make: _____ Model: _____ Year: _____
License Plate #: _____ Registration Exp. _____ # Seats: _____ # Seat Belts: _____
Owner Name: _____ Daytime Phone: _____

(If a collision occurs, Applicant's insurance will bear responsibility for any losses or claims of damage.)

SECTION #3: INSURANCE INFORMATION

Minimum Liability Required: \$50,000 Bodily Injury Per Person, \$100,000 Bodily Injury Per Occurrence, \$50,000 Property Damage, or \$100,000 combined each occurrence.

Auto Insurance Company: _____ Policy #: _____ Expiration Date: _____
Limits of Liability: Bodily Injury per Person: _____ Bodily Injury per Occurrence: _____ Property Damage: _____

I certify that I have read the "School's Guidelines Relating to Student Transportation" and that I am in compliance with them. The information that I have provided is true and correct. I understand that, if a collision occurs, my insurance coverage shall responsibility for any losses or claims of damage. I agree to abide by the School's Guidelines Relating to Student Transportation. I agree to indemnify and hold harmless Three Rivers Charter School from any loss, liability, damage, or cost including bodily injury or property damage arising out of my negligence.

Applicant Signature: _____ Date: _____

Administrator Signature: _____ Date: _____



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APPLICANT: RETAIN THIS DOCUMENT FOR YOUR RECORDS SCHOOL GUIDELINES RELATING TO STUDENT TRANSPORTATION

Each person that transports school student(s) to/from the school-sanctioned events agrees to comply with the *School Guidelines* contained herein and on the *Application to Provide Student Transportation*.

APPLICANT / DRIVER RESPONSIBILITIES

- Complete, sign and return *Application to Provide Student Transportation* to school Director, (One application per person, one vehicle per application. New application required each school year.)
- Be at least 23 years of age and possess a valid California driver's license.
- Be in good physical condition, free of medications that may affect the safe operation of the vehicle.
- Provide a vehicle in safe operating condition & repair, equipped with a seat belt for each passenger.
- Agree not to provide student transportation until eligibility has been granted.
- Notify Transportation Department if insurance, registration or other qualifying criteria change.
- At all times while transporting school students, carry a valid driver's license of the appropriate class and present it to an authorized school employee upon request.
- Wear a seat belt and ensure that each passenger wears a seat belt at all times while the vehicle is in motion.
- Comply with all state laws.
- Carry and maintain automobile liability insurance with the following minimum coverages: **Bodily Injury per Person: Bodily Injury per Occurrence: Property Damage: OR Combined Single Limit: \$100,000 \$300,000 \$50,000 (Umbrella policies are not accepted in-lieu of automobile liability insurance limits). \$300,000 per occurrence**
- Demonstrate good judgment and driving ability. Avoid distractions such as cell telephone use, loud radios or other situations that may distract from safe vehicle operation.
- Dress appropriately - wear shoes, shirt, etc.
- Transport students only in vehicle designated on application
- Report all collisions and citations to school Director. If involved in a collision, immediately notify local police and school Director. Ensure that you obtain the agency phone number and incident number for the collision so an accident report may be obtained.



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DO NOT:

- ***Do not*** transport more than 9 passengers & the driver or transport students in a vehicle designed for transporting more than 9 passengers and the driver.
- ***Do not*** smoke or allow others to smoke while transporting students.
- ***Do not*** transport students while under the influence of any medication that would impair driving ability.
- ***Do not*** consume alcoholic beverages within 8 hours of transporting students.
- ***Do not*** transport alcoholic beverages at any time while transporting students.
- ***Do not*** allow others to drive.
- ***Do not*** pick up hitchhikers. A driver convicted of a violation with a point count of 2 or more will be considered ineligible to provide student transportation. Eligibility may be reinstated after 5 years has elapsed from the date of conviction. Certain driving convictions, due to their more serious nature, are assessed a Violation Point Count of 2. Examples include: Reckless driving, Hitting an unattended vehicle without notifying the owner, Causing property damage, injury or death by hit-and-run driving, Manslaughter involving a vehicle, Causing injury or death with a vehicle while evading a peace officer, Driving on the wrong side of a divided highway, Speed contest or exhibition of speed, Illegal transport of explosives, Driving under the influence of alcohol and or any drug.

ELIGIBILITY GUIDELINES:

Eligibility to transport student(s) will be denied if the applicant's DMV record contains any of the following Point Counts: 2 points in a 12 month period 3 points in a 24 month period 4 points in a 36 month period. Eligibility may also be denied or revoked, if the applicant has received multiple citations for similar violations, citations for infractions that do not accrue points, participation in traffic collisions or violations which result in the suspension or cancellation of applicant's driver's license.